

FIRA Executive Meeting Agenda Tuesday, July 20, 2021

In attendance:

President: Andy Valickis
Vice President: Bill Odell
Past President: Glen Smith
Treasurer: Joe DiFrancesco
Secretary: Carrie DiFrancesco
Member-at-Large: Wayne MacKenzie
Member-at-Large: Lynn Yake

Finance Report through June (Joe)

- * Joe handed out financial statement and reviewed: We've received \$6,200 in dues this year so far and are on pace to be close to or exceed last year's total. There are some prior members who still need to pay this year's dues if they want to participate in the Propane Program so Joe sent out an email reminder to have dues in by end of July to be included. We will also put in the next membership email. Thanks to Graham for raising \$1,279 in the meat sale - best ever. Operating costs are down with suspended activities and will be adequately covered by dues and excess increasing our cash reserves.
- * Need someone to review 2020 records - either 2 members of good standing or 1 non-member. Bill agreed to review with Irene or someone else's assistance. Lee Fenwick subsequently agreed to do the review with Bill so arrangements will be made for that to be done before the AGM.

Old Business:

~ Property Purchase (Andy)

- * We have not heard from our lawyer regarding the questions we had been awaiting answers to due to COVID restricting his practice. Joe will contact him to see if he is ready to answer our remaining questions. Subsequent communication from our attorney indicated his practice is limited to transactional business and he is unable to respond to our follow-up questions.
- * The last time Andy spoke with the Mayor (re: speed limit issues), she did ask if FIRA has made any decisions regarding purchasing of the property. Andy told her we were waiting on response from our lawyer and further discussion has been restricted by COVID.
- * Andy suggested we should have the municipality explain their decision on why they want us to purchase the property. He is going to send the Mayor (& copy Jeff Isles) our pros / cons draft regarding the purchase and ask if she / they want to provide comments. We will also invite the Mayor & any other council representatives to attend our public meeting. Depending on when they respond, will we do a special meeting or combine with the AGM. The Board members agreed with Andy's position.

~ **FIRA improvement committee**

- * We had 68 people respond to our survey and Joe tallied the results, which Joe distributed for review.
- * The committee has not re-met due to the COVID restrictions. The group will meet again soon to make recommendations to the board.
- * Some suggestions may be easier to implement than others. Any suggested building expenditures should be reviewed in context of a long term capital plan.
- * Committee suggestions can be discussed at the AGM.

New Business:

~ **Stage Three of the Roadmap to Reopen:**

- * Bill reviewed the new rules for Stage 3 and believes the parameters for a community center is the closest match to our organization with the exception that we are private and not for the general public. Activities we would allow under certain conditions were discussed to see what makes sense for FIRA at this time.
- * We will not be resuming pot lucks at this point. The following will go out to members and includes final decisions from our discussion based on the guidelines. Anyone wishing to coordinate activity subject to these rules will be asked to contact Carrie in advance to obtain Board approval. Entrance signage is listed at the end of minutes

Notice to Membership:

Groups using the hall must be given advance permission by the Board and are subject to the following conditions and posted information from Federal, Provincial and Local governmental health authorities.

Our current stage for Ontario is Stage Three of the Roadmap to Reopen. What is permitted with restrictions can be viewed at <https://www.ontario.ca/page/reopening-ontario>.

We require anyone using the hall to sign the attached daily event sheet to attest they are fully vaccinated and do not have any COVID symptoms, agree to a special COVID liability waiver, provide contact tracing information and confirmation of post-event cleaning being performed in accordance with instructions posted in the hall. The Board has set the maximum limit for occupancy of the Hall at 15 until further notice.

The event coordinator is responsible for the following.

- *Events are limited to 15 people maximum so proper distancing can be maintained. Event coordinator may need to have attendees notify them of their attendance in advance to insure that happens.*
- *Attendees must be fully vaccinated and able to prove it should the need be warranted.*
- *Attendees self screen before entering the building. Please stay home if you are exhibiting any possible COVID-related symptoms.*
- *Attendees sanitize or wash hands upon arriving and as needed during events.*

- *Coordinator obtains signatures on COVID daily event sheet for vaccination status, waiver, contact tracing and cleaning confirmation. Sheets to be kept in a chronological binder on the table in the entrance.*
- *Coordinator identifies the COVID information posters from governmental authorities on the wall for attendee compliance.*
- *Masks are optional for fully vaccinated individuals while inside the building.*
- *If the weather is warm, rather than use air conditioning, open windows for fresh air and use ceiling fan for circulation. A/C system fan is also on to keep air circulating. The heat has been turned back on for winter use.*
- *Use only one bathroom so two do not need to be cleaned*
- *All touch surfaces and areas used must be cleaned by the group before leaving with the person responsible signing confirmation on the daily event sheet.*
- ***Change out of outdoor shoes when arriving to help keep floors clean and sweep after activities as we do not have a separate cleaning service at this time.***

~ **Annual Member Barbecue:**

- * Andy & Deb Valickis would like to host this year's FIRA BBQ at 4pm on September 8 with a rain date on the 9th as it would be all outside.
- * A note will go out soon to advise membership and determine a headcount.

~ **Summertime Bonfire:**

- * We are considering having a summertime bonfire in the hall's lot after 7pm but starting the gathering at 6pm with a happy hour.
- * It was suggested to have it on a Thursday since we aren't doing our typical happy hours this year. Carrie will look for a volunteer to organize.

~ **Propane Program:**

- * Joe reported that our participation in this program seems to increase every year.
- * Correspondence with those members participating will begin in September when we get new pricing.

~ **Building Maintenance:**

- * Wayne has been keeping his eye on things and is going to clear the tall grasses so folks can see when leaving the driveway.
- * Board members agree that we still need to consider a generator, probably a stand-by unit so nobody has to run down to the hall to turn it on. Wayne will check for prices.

~ **September AGM**

- * We would like to have an outdoor AGM so we will have to set an alternative date for inclement weather.. Starting time will depend on whether the meeting will include Dysart representatives to review property purchase issues or if that will be separate.
- * The meeting may be followed by a 7pm Bonfire where members attending would bring their own beverages and snack.

~ 2022 Executive Committee

- * All Board members agreed to stay on subject to the normal rotation of VP, President and Past-President.
- * We need nominations for Vice President and Carrie will request with the next general email.

~ Shoreline Bylaw

- * On July 29, there is a Zoom public meeting on the shoreline bylaw if anyone wants to listen in for information.

Fort Irwin Residents' Association Income Statement

	2021 - 6 Months	2020	2019
Beg Bank Balance	12,883	11,518	8,015
Beg Petty Cash	90	178	178
Beg GIC Balance	18,922	18,752	18,657
Beg Total Funds	31,895	30,448	26,850
Revenue			
Dues	6,210	6,870	6800
Hall Donations	40	180	100
GIC Interest	67	170	95
Total Revenue	6,317	7,220	6,995
Fundraising, net			
MacGregor Meats	1,279	875	744
Silent Auction	0	0	127
Summerfest	0	0	1613
Quilting and Crafts	0	639	487
Casino Night	0	0	100
Pancake Breakfast	0	0	783
Pig Roast	0	0	706
Club 200	0	0	2125
Sharpening/Other	0	0	40
Fitness	0	114	2
Total Fundraising, net	1,279	1,628	6,728
Total Revenue/Fundraising	7,596	8,848	13,723
Operating Expenses			
Phone	444	888	855
Hydro	253	652	886
Propane	378	815	1017
Hall Cleaning & Maintenance	0	553	1381
Insurance	0	3,137	2,362
Member DBC/Boatline	0	94	110
Bank Fees/Other	0	588	12
Total Operating Expenses	1,075	6,723	6,626
Major expense/Improvements	0	678	3,500
Total Expense	1,075	7,401	10,126
Net Income	6,521	1,447	3,598
Petty Cash Incr (Decr)	0	-88	
GIC Inc (Decr)	67	170	95
End Bank Balance	19,337	12,883	11,518
End Petty Cash	90	90	178
End GIC Balance	18,989	18,922	18,752
End Total Funds	38,416	31,895	30,448