

**FIRA Executive Board Meeting
Minutes**

May 8, 2018

Attendance:

President: Dave Wilson
Vice President: Dave Chevrefils
Secretary: Carrie DiFrancesco
Member at Large: Wayne McKenzie
Member at Large: Dianne Chevrefils

Dave Wilson called the meeting to order.

Treasurer Report: \$9561.44 current balance with \$7,500 & \$10,936.39 in GIC's. \$3,813 in dues have been collected so far this year so far.

Reason for today's meeting: We are meeting today to discuss priorities for the hall's improvements / repairs in preparation of a vote at the general meeting at the end of May. The following list was what were asked for in the Trillium Grant that we did not receive and the prices were what were quoted or researched at the time the grant was submitted.

~ **Windows:** Six new windows to decrease drafts and upgrade energy efficiency (which will save heating costs to help keep membership fees affordable). Total for windows was quoted at \$4,440.90 by K Enterprises. Detail as follows:

- Supply (6) Northstar single lift side sliders complete with Low E Argon @ \$385.00 each.
- Labour and material to install the above \$270.00 @ 6.

~ **Door:** Energy efficient front door with a window for visibility, quoted at \$3,775 by K Enterprises. Detail as follows:

- Labour and material to supply and install (1) B-614 9 lite door system complete with the following options-6 5/8" jamb; outswing; panic bar; thumb latch; door closure with hold open device; factory white out and site clean-up

~ **Deck, steps and roof:** Wider decking to avoid falls with new steps and roof over deck quoted at \$8,249 by K Enterprises. Detail as follows:

Install new pressure treated deck over existing concrete stairs; complete with new steps 12" wide treads and aluminum railing both sides. Install roof over deck. Any permits required would be extra.

~ **Skirting:** Skirting around building to keep pests and improve energy efficiency quoted at \$8,542.80 by K Enterprises. Detail as follows:

- Skirting-build 2x4 pressure treated framing; install SM vinyl siding; venting and access doors

~ **Toilets:** \$250 per toilet was budgeted for the high toilets and grab bars for safety. Costco has the high toilets for \$100 (+tx). Decision made by Executive committee to go ahead & purchase. Dianne C will pick them up.

Other Improvements to be considered but were not part of grant:

~ **Ultra Violet Water System:** - We definitely need a new lamp and filter as required annually but may need to replace whole system. Dave will check operation and consult with Pump Shop as necessary.

~ **Floor insulation:** Discussion as to whether we already have insulation under the floor and to what extent? if needed, possible spray foam work for under floor as that would also keep mice out in addition to warming the floor. Further investigation needed.

~ **Septic:** Where is septic bed and when was it last pumped? Should have inspected next pump out? Is it original? Check with Keith as to when was last expenditure for a pump-out.

~ **Air conditioning:** Rod Bradbury offered an air conditioning unit for cost and free labor. \$1300 + tax. This is a great opportunity to obtain central air for less cost.

~ **Roof:** Dianne C. noted that the roof in back of building starting to look old, just starting to curl. Check with Keith to see if he knows when roof was last done as we should plan to have reserves for roof replacement when needed.

~ **Dishwasher:** In 2016, a Health Inspector indicated that we need to purchase an industrial dishwasher which will cost in the neighborhood of \$5,000. It seems we have some conflicting information on our need for it. Dave will call for an appointment for new discussion.

We have called an un-scheduled General Meeting on May 27th at 4:30pm!!

We encourage members to attend this meeting before the regular pot luck to vote on which improvements to attempt to do this summer. It will be decided then if we need to have our next scheduled June general meeting.