

**FIRA Annual General Meeting Minutes**  
**Tuesday, October 20, 2020**  
**Location: ZOOM via the internet**

**In attendance:** We had 15 Zoom windows open with 19 people participating, which includes the full Executive Board. This was enough for a quorum.

**President's Report on 2020 Business and Activities:**

Andy Valickis welcomed everyone to FIRA's first AGM over Zoom.

As COVID curtailed our normal activities for most of the year since March, we were able to begin opening up some activity in September (reviewed later in the agenda).

The Executive Board continued meeting through the year to stay on top of a few issues:

~ **Purchase of property:**

- \* We hired a lawyer, David Shapiera of Minden, last spring to get a legal opinion on the issues and liabilities of taking on ownership.
- \* We received a preliminary letter which raised follow-up questions we submitted to him but then the law office had to close down due to COVID. The law office is still catching up on their work so he hasn't been able to answer our questions yet.
- \* In the meantime, Andy has been working on a pros and cons list for property acquisition that we hope to circulate to FIRA members by the end of the year. We will then meet to discuss and set up a vote.

~ **Spring Run-off:**

- \* In the spring, there was an oily slick on the lake between the ice and the shore. It was determined to be a natural organic material, not a man-made hydro carbon.
- \* Members received an educational note on how to determine the difference for the future.

~ **Haliburton Lake Road Slow Down Signs:**

- \* Paul Carey worked with the municipality, FIRA and HLCA to attempt to get speed limit signs.
- \* Since the municipality was still doing a speed study to determine the installation of official speed limit signs, FIRA pitched in with HLCA to cover the costs of the slow-down signs, which were approved by council.
- \* We are still pursuing speed limit signs as well as dealing with issues on 2 corners (boat ramp and near former Casa Costa Lotta) with the Municipality. At this point, brush has been cut back by the boat ramp by the municipality to make it safer to back down the ramp.

~ **Fundraisers:**

- \* Normal FIRA fundraisers were all canceled this year with the exceptions of the Meat Sale & ongoing craft sales. Thank you Graham and the ladies craft group!!

~ **Snowblower:**

- \* Andy Patterson donated a snowblower to FIRA. In thanks, we offered him a FIRA membership, which he declined and paid to become a member. Thank you, Andy!!

~ **Trillium Grant:**

- \* We did not receive the grant this year and but plan to try again next year.

~ **Propane Program:**

- \* The Treasurer has taken over this program. There are 60 members participating with Budget and Kelly's. Many thanks to Laurie Hillaby for her work as the previous coordinator!!

~ **Road Clean-up:**

- \* HLCA wanted to coordinate with FIRA to have a road garbage clean up day in the spring.
- \* This too was put on hold due to Covid but we are encouraging members to continue to take a bag on their walks and collect litter.
- \* Photos can be sent to Carrie to post on Facebook to encourage this activity.
- \* Thank you to everyone that helps clean up our roads!!

~ **COVID-19:**

- \* The board continually reviews protocols put out by the government and any FIRA activity groups must follow them.
- \* Further information is reviewed later in the agenda.

## **Treasurers Report**

Joe DiFrancesco reviewed this year's financial activity:

- The full financial statement will be posted with these minutes on firahall.ca.

## **Beginning Funds**

- Started 2020 with \$11,518 in checking account, \$178 cash and \$18,753 in GIC's.
  - \$30,449 total funds

## **Revenues and Fundraising (Year-to-date actual plus forecast through December)**

- Dues collected year to date in 2020 total \$6,750 vs \$6,800 in 2019.
  - THANK-YOU to all our members who continued to support us in a very difficult year!
- Fundraising only netted \$1,089 in 2020 vs \$6,725 in 2019.
  - Most fundraising activities were suspended due to COVID.
  - Thanks to Graham Newton for raising \$875 net through the meat sale!
  - Thanks to Diane Kelly's craft group for netting \$214 so far with craft sales!
- Hall use donations, GIC's and fitness class net of \$502 in 2020 vs \$198 in 2019
- Revenue and fundraising net proceeds totaled \$8,341 in 2020 vs \$13,723 in 2019
  - Decrease of \$5,382 from 2019, mostly due to suspended fundraising activities.

## **Operating Expenses (Year-to-date actual plus forecast through December)**

- Phone, Hydro and Propane expense \$2,309 in 2020 vs \$2,758 in 2019.
  - Heat and electric lower with building not in use in 2020.

- Cleaning, supplies and insurance \$2,859 in 2020 vs \$3,745 in 2019.
  - Cleaning suspended with building not in use in 2020
- Other expenses of \$544 in 2020 vs \$123 in 2019
  - “SLOW DOWN” signs for road and water testing in 2020.
- No major expenses for improvements in 2020 vs \$3,500 for deck in 2019.
- Total expenses of \$5,712 in 2020 vs \$10,125 in 2019.
  - Decrease of \$4,413 from 2019 due to no improvements and hall expense savings.

### **Ending Funds**

- Forecast to end 2020 with \$13,988 in checking, \$129 in cash and \$18,961 GIC's.
  - Increase of \$2,629 in total funds to \$33,078.

### **Committee Activity Report**

Carrie DiFrancesco reviewed current activities:

#### ~ **Fitness:**

- \* All fitness classes have been suspended with the exception of the recent start of the Walking DVD class since they are low in participants with a limit of 6 and it is a low aerobic impact exercise.
- \* Jane Jaycock is doing her aerobic class via Zoom 3 days per week

#### ~ **Crafts:**

- \* The Wednesday morning ladies craft group restarted in September under COVID guidelines.

#### ~ **Games:**

- \* Monday Night Euchre and Monday afternoon Mahjong restarted in September/October under COVID guidelines.

#### ~ **Hall Maintenance:**

- \* Wayne MacKenzie will handle snow shoveling and will recruit help when needed.
- \* He is working on the door installation and will keep us updated.
- \* If anything needs repair in the building please contact Wayne!!

#### ~ **COVID Cancellations:**

- \* Unfortunately, the Silent Auction, Summerfest, Casino Night, Pancake Breakfast, Pig Roast, Club 200 and Christmas Dinner all had to be canceled this year.
- \* If anyone has a suggestions for COVID-compliant new activities or future regular activities - please contact Carrie!

#### ~ **New idea during meeting!**

- \* Irene Odell suggested members may be interested in gathering at FIRA's parking lot for a bonfire, following COVID protocol with less than 25 people. Information will be sent out to determine interest.
- \* Dianne Kelly would like to have a drop-in mini bazaar that day to sell crafts. Details will follow

## **EXECUTIVE BOARD**

	<b>Current 2020</b>	<b>Proposed 2021</b>
President	Andy Valickis	Bill Odell (current Vice President)
Vice President	Bill Odell	Need nomination
Secretary	Carrie DiFrancesco	Carrie DiFrancesco nominated
Treasurer	Joe DiFrancesco	Joe DiFrancesco (2nd year of 2 yr term)
Past President	Glen Smith	Andy Valickis (current President)
Member at Large	Wayne Mackenzie	Wayne Mackenzie nominated
Member at Large	Lynn Yake	Lynn Yake nominated

We have not received any nominations for Vice President for 2021 and there were no nominations during the AGM. Therefore, the Executive Board proposed the current Board extend their term one year given most activities in 2020 were suspended most of the year due to COVID.

Glen Smith made a motion to approve this proposal, Bill Odell seconded it and there were no objections made so the motion was approved.

### **Dues for 2021**

~ After a review by the Board, it is proposed that the dues for 2021 remain the same at \$70 per person and \$140 for a couple (less \$10 if a current member of a local Lake Association).

~ Joe DiFrancesco made a motion to approve this proposal, Andy Valickis seconded and there were no objections made so the motion was approved.

### **COVID-19 Update**

Bill Odell discussed the protocols being followed at FIRA:

- \* The current protocols can change by the government at anytime. We will continue to monitor and keep the membership apprised of all changes.
- \* For each group activity, there is a leader responsible to enforce the protocols for each group.
- \* There is a sign in sheet, a maximum of 10 attendees unless otherwise determined, all used surfaces must be wiped down and attested to by signature, use of masks and/or physical distancing and no food sharing.
- \* If anyone would like to use the hall for anything, please contact someone on the executive board.

**Thank you** Glenn Scott for your IT assistance in hosting and moderating the ZOOM AGM!!

## Fort Irwin Residents' Association - Income Statement

	Actual 2020	FY Forecast 2020	Actual 2019
	Thru 10/31/2020	10 actual/2 forecast	Full Year
<b>Beg Bank Balance</b>	11,518	11,518	8,015
<b>Beg Petty Cash</b>	178	178	178
<b>Beg GIC Balance</b>	18,753	18,753	18,658
<b>Total Funds</b>	30,449	30,449	26,851
<b>Revenue</b>			
Dues	6,750	6,750	6800
Hall Donations	180	180	100
GIC Interest	126	208	95
Other	0	0	0
<b>Total Revenue</b>	7,056	7,138	6,995
<b>Fundraising, net</b>			
MacGregor Meats	875	875	744
Silent Auction	0	0	127
Summerfest	0	0	1613
Quilting and Crafts	214	214	487
Casino Night	0	0	100
Pancake Breakfast	0	0	783
Pig Roast	0	0	706
Club 200	0	0	2125
Sharpening/Other	0	0	40
<b>Total Fundraising, net</b>	1,089	1,089	6,725
<b>Other</b>			
Fitness (Target breakeven +)	114	114	3
<b>Total Revenue/Fundraising</b>	8,259	8,341	13,723
<b>Operating Expenses</b>			
Phone	740	888	855
Hydro	488	608	886
Propane	563	813	1017
Cleaning, supplies	295	495	1383
Insurance	1,182	2,364	2362
Property Taxes	0	0	0
Summer BBQ	0	0	110
Bank Fees/Other	534	544	13
<b>Total Operating Expenses</b>	3,802	5,712	6,626
Major expense/Imprvmnts	0	0	3500
<b>Total Expense</b>	3,802	5,712	10,125
<b>Petty Cash Incr (Decr)</b>	-49	-49	
<b>GIC Inc (Decr)</b>	126	208	95
<b>End Bank Balance</b>	15,898	13,988	11,518
<b>End Petty Cash</b>	129	129	178
<b>End GIC Balance</b>	18,879	18,961	18,753
<b>Total Funds</b>	34,906	33,078	30,449