

**FIRA Executive Board Meeting
Minutes
January 30, 2018**

Attendance:

President: Dave Chevrefils
Vice President: Andy Valickis
Treasurer: Keith Clarkson
Secretary: Carrie DiFrancesco
Past President: Dave Wilson
Member at Large: Dianne Chevrefils
Member at Large: Wayne MacKenzie

Dave Chevrefils opened the meeting.

Treasurer Report:

- ~ Keith Clarkson handed out the year-end statement (attached).
- ~ Under "Income", the Hall Donations are what we received in Hall rentals.
- Reminder** to Members, the Hall can be rented for \$50. The cost for non-members is \$130 (\$50 rental cost + membership of \$70 for insurance coverage per the policy).
- ~ The money collected from our 50/50 raffles at pot lucks was donated to the 4C's at \$187.50 and we received a thank you letter.
- ~ \$400 of the Quilty & Pillows fundraising went to the Hospital Auxiliary towards the purchase of new hospital beds in the Acute Care Department. We received a thank you from Judy Skinner.
- ~ Club 200 donated \$200 to Point in Time for their Youth Hub and we received a thank you letter.

FIRA website

- ~ Ken Loney still updating our website. The changes for this year's executive committee will be submitted to Ken for update.
- ~ **Reminder** to members: Minutes, fitness class changes & more are regularly added to the website!

Fitness Classes

- ~ Carrie DiFrancesco led discussion reviewing fitness class activity and the board affirmed its position on these classes as follows:
 - Fitness activities have become one of the primary uses of the hall, benefiting the health and wellness of many and in doing so has attracted new members to FIRA. The overhead cost of hall usage is covered by FIRA, just as it is for other member activities that use the hall: cards, crafting, happy hours, pot-lucks, etc.

- Fitness classes include fee based instructor led classes, DVD based Zumba, Walking, Qi-gong and newly added Yoga (see below). All are considered a FIRA service open to all in the community with a discount to members.
- The Board recognizes and thanks Sue Mason for continuing to facilitate the fee based fitness classes provided by Jane Jaycock for so many years.
- Although the fee based fitness classes are not a fundraiser, annual fees collected have exceeded instructor costs providing annual surpluses to FIRA for years.
- It is understood that seasonal fluctuations in attendance will occur where fees may not cover instructor costs every single month, but fees collected have always exceeded costs on an annual basis.
- Member and non-member fees were reviewed to accommodate a range of monthly attendance commitments participants can make. A fee schedule for 2019 was approved:

Fee schedule for Monthly commitment or Pay as you go	Sessions	Member	Non-Member
		Fee	Fee
Normal full commitment - 3 times per week	12	\$57.00	\$66.00
Reduced commitment - 2 times per week	8	\$46.00	\$56.00
Minimum commitment - 1 time per week	4	\$26.00	\$32.00
Pay as you go	1	\$8.00	\$10.00
Non-member donation for Zumba and other non-fee classes			\$2.00

Yoga class

- ~ We have started a yoga class using the Yoga Studio app downloaded to ipads. We are still working on figuring out how to get the app to be viewed on the hall's TV but are able to follow with just the iPad so far.
- ~ At this time we are meeting at **10:30am on Tuesdays** using email on those mornings to verify someone can attend that day with the necessary app on the iPad.
- ~ Once Curling season is over, we'll be looking for a new time slot for the class.
- ~ If you are interested in doing yoga, send Carrie an email to be added to the list at crlucy67@gmail.com. Free for members and \$2/class for non-members.
- ~ If there are any certified yoga instructors out there who are interested in teaching classes at the hall, we would be interested in hearing from you.

Audit of 2018 finance report

- ~ Joe DiFrancesco will complete this year's audit.

New Members

~ **Reminder:** FIRA has a guideline in place regarding guests attending free FIRA events. Guests can attend 3 non-fee events (ie/ cards, potlucks, happy hours) before further attendance requires them to become a member.

Membership list:

~ We do have a membership list available on our website and paper copies. If you would like a list this year once it is updated, please let Keith know.

~ **Reminder:** Changes to personal information on the membership list should go to Keith via email or cash box: kclark1924@aol.com.

Member at Large:

~ Currently Wayne MacKenzie is on the Executive Committee as a Member At Large as well as serving as the Building Supervisor. Wayne doesn't mind wearing both hats and will also continue scheduling use of the building.

~ **Reminder:** Contact Wayne if you would like to rent the hall, you need to know if building is being used or if there is some sort of maintenance issue: wayne.mackenzie@sympatico.ca.

Recycling at Hall:

~ **Please Note:** We need a better system for separating recycles at the hall. Cans & glass are to go in bin behind garbage bin in the kitchen while paper and cardboard are to go in a new bin (soon to be purchased) in the maintenance closet. Reminder signs will be posted.

Front Entrance Project: Andy Valickis is leading the coordination for the hall's new front entrance to be completed this spring.

~ Scope - we've had several ideas on size and shape of new entry and needed to narrow down and make final decisions based on our budget. First and foremost for a safety issue, the front entrance needs to be compliant (meet code). The minimum project scope is to install new stairs, have a door with window and a small deck. An inspector had no issue with the current size of the door but our current steps and wooden platform were confirmed to be non-compliant.

- * Other restrictions - set back (road allowance) laws. We currently meet the 77' set back from center of usual traveled road. However, because we have 2 feet to spare, that eliminates increasing the building in front to add storage space. Therefore, we can only add a deck and stairs, not interior space.
- * Portico / roof above deck - board will consider functionality and aesthetics vs cost / budget.
- * Putting stairs off to the side instead of out into our parking area.
- * Can be a 2 stage process - 1st deck then portico later as long as designed properly. Possibly could get portico covered in a grant?
- * A question was raised on being able to get grant money for this project. No grant is guaranteed and the earliest we'd receive it would be 2020. Grants vary

and change and it is not known if this project would qualify for a specified grant as priorities and eligibility within a grant vary. We will still apply for grants for other hall improvements. Although we know we would not get money in time for the deck project, we will proceed with that now due to importance for safety.

- * Will look for members to help build once plans are finalized.

- ** Board will approach municipality with deck plans (8ft out and extending the width of building with stairs to the side). Hoping to keep deck floating (same footings as building) and connected to building, with railing and steps to the side. Will also put a window into existing door (Wayne will get that done soon). Priority issues first then portico or other ideas in hopes of grant money. Will go to membership once we get costs solidified - most likely under \$5,000. Looking at early May for the project (pre bug season). ~ Karl Korpela is the Chief Building Official (Municipal Enforcement Officer) & Jeff Iles is the Director of Planning.

Painting of exterior trim

~ Outdoor window frames, doors and any other trim necessary will be painted. Front door painted after new window goes in.

Application for Trillium Fund & New Horizon for Seniors

~ We have the application forms for the above available grants. Andy Valickis agreed to write the grant requests and would appreciate anyone willing to help? **Please contact Andy** at avalickis@outlook.com if interested.

~ We will be requesting the same hall improvements as in the last grant - 6 windows, skirting as well as adding a plug-in for mobile generator & portico for our new deck.

Replacing air conditioners with windows

~ Membership permission was previously obtained to replace the air conditions with windows with a budget of \$650 but quote from Dan Kay is over \$900. Permission to proceed at new budget cost will be requested at February's general membership meeting.

~ **Once air conditioners are removed, they are free if anyone would like them!!!!**

Fund raising events

~ At the February General Meeting, would like to confirm coordinators & dates for this year's events:

- * Quilt
- * Pancake Breakfast: Carrie DiFrancesco for August 17th.
- * Summerfest - Dianne Chevrefils for June 29th.
- * Meat sale - Graham Newton
- * Club 200 - Graham Newton and Lou Skraba
- * Pig Roast - Keith Clarkson for Sept. 14th (tentative)
- * Casino night - Sue Mason & Dianne Kelly? Can club 200 drum be used for some type of game?

Christmas Party Review

- ~ Many positive comments were received and we would like to continue offering a dinner dance type of evening to celebrate the holiday season at the hall.
- ~ To clarify: the Christmas party is not a fundraiser and money collected is for food, taxes, tip, waitstaff & decor.
- ~ The same committee as last year has volunteered again for this year provided we can find a reasonable food plan and have a list of possible caterers to check in with.

Card tables

- ~ The tops of the card tables are getting damaged due to dragging. **Please remember** to lift the tables to use.

Membership Dues

- ~ **Reminder: Dues are due now** - please leave your check or money at the hall above the stove in the cash box or send in your check to the hall's address at 5821 Haliburton Lake Rd.
- ~ Dues remain the same with a cost of \$70 per person, \$140 per family with a \$10 discount if you belong to another lake association.
- ~ If not paid by March 31st you will not receive the propane discount.
- ~ Those who are off the lake for awhile, please send Keith a note of intent to remain a member or send in your check.
- ~ Any changes to addresses, email addresses, or phone numbers, please include with your dues submission!

New Business:

Parking Lot

- ~ At one point, when there were ideas for big expansion a few years ago, mention was made of additional parking being extended into the next lot after possibly obtaining it. However, it looks like we could create 8 or 9 spots with our existing lot by taking down some trees. Probably can find the clean fill needed + gravel. It most likely just be a few hundred dollars and we would leave a buffer of trees. Inquires will be made to the municipality.

End of minutes:

Please review these dates for conflicts & I will send them out to Membership:

Pot Luck **Only** Dates ~ Start at 5:30. Pot Luck at 6:00
 January 20
 March 17 - St. Patrick's Day - advertise to wear green
 May 26
 July 21
 August 18
 October 20
 December ? TBA Christmas Dinner

Pot Luck **and** General Membership Meetings ~ Start at 4:30 Pot Luck at 6:00
 February 24
 April 28
 June 23
 September 15 (AGM and Elections)
 November 17

Executive Meeting Dates ~ FIRA Hall at 2:00
 January 30
 March 18
 June 12
 September 11
 November 6

**FIRA Income Statement
 2018 through December 31**

Income

Dues	6,770.00	
Fundraising	18,918.50	Net Expenses:
Hall Donations	300.00	6,683.40 *
Fitness	4,241.00	581.00
	30,229.50	

Expenses

Hall Exp.	(3,338.34)
Fundraising	(12,235.10)
Fitness	(3,360.00)
Bank S/C	(15.29)
Propane	(1,028.64)

Hydro	(904.15)	
Bell	(772.47)	
Hall Reno	(6,074.87)	(28,028.56)
Current Year Income		2,200.64
Cash January 1, 2018		5,814.57
Current Balance		8,015.21
GIC Invested 11/17		7,594.22
GIC due April 2019		10,936.39
Total Funds		<u>26,545.82</u>
* 50:50	-	
Silent Auction	92.60	
MacGregor Meats	796.50	
Summer Fest	1,074.09	
Quilting & Pillows	1,155.76	
Casino Night	167.25	
Crafts	345.78	
Pancake Breakfast	829.83	
Summer BBQ	(199.96)	
Xmas dinner/dance	11.46	
Pig Roast	545.61	
Sharpening	10.00	
Club 200	1,853.88	
	<u>6,683.40</u>	